



ON-SITE SEWAGE DISPOSAL SYSTEM -APPLICATION TO INSTALL
EXPIRES SIX MONTHS FROM DATE OF ISSUANCE

Applicant _____ Phone _____
Mailing Address _____ City/State/Zip _____
Site Address _____ City/State/Zip _____
Applicant Signature _____ Date _____
Subdivision _____ Lot# _____ Parcel# _____

APPLICATION AND FEE MUST BE SUBMITTED AND APPLICATION APPROVED BEFORE CONSTRUCTION BEGINS

PROPOSED SYSTEM/SITE INFORMATION

Number of Bedrooms _____ Number of Wells _____ Location & type of well(s) _____

Septic Tank Capacity:	1,250 gal.	1,500 gal.	1,750 gal.	2,000 gal.
	3 Bedroom or<	4 Bedroom	5 Bedroom	6 Bedroom

Easement Required: Yes _____ No _____ Maintenance Contract Required: Yes _____ No _____
(for any alternate system)

- ☐ Applicant certifies that all general requirements of Iowa DNR Chapter 69.8(1) all wastewater from the facility serviced shall discharge into the septic tank.

SYSTEM TYPE

Soil Absorption: Perc Test Results (only accepted from Soil Scientist/Engineer) _____ Linear Feet _____

Packed Media Filter: Sand filter Square Footage _____ Dimensions _____ X _____

Alternate System: _____

Contractor _____ Phone Number _____

FOR OFFICE USE ONLY!

Amount Due: \$500.00

Date Paid: _____ / _____ / _____

☐ Cash ☐ Check No. _____

Receipt No. _____

PERMIT NUMBER: _____

SEE REVERSE SIDE FOR POLICY AND SIGNATURE

ON-SITE POLICY

This policy is to clarify the procedure for issuance of an On-Site Wastewater Treatment System Permit and the responsibilities of the owner/applicant and their chosen contractor.

Lee County Health Department Environmental Staff must evaluate and approve the site upon receipt of the application. The required fee must be included with the application. If the application is submitted online, the fee must be paid before a site evaluation is performed and the permit is approved. Any applicant desiring a lateral absorption system within Lee County shall be accompanied by a Percolation Test (only accepted from Soil Scientist/Engineer). Percolation Test shall also include # of trenches by square feet, not to exceed 100' per trench. Lee County Health Department Environmental Staff reserves the right to approve or deny percolation test results.

The owner is responsible for the design of a code compliant on-site wastewater treatment system properly sized for the structure as listed by the Lee County Assessor. The proposed system must be approved by Lee County Health Department prior to construction. The use of alternative on-site systems must be approved by the Lee County Health Department Environmental Staff on a specific site basis prior to construction and must include a separate maintenance contract with contractor. Lee County Health Department Environmental Staff may require an engineer at the landowner/contractor expense to design the on-site system and sign off on any proposed changes.

Owner/applicant certifies all indoor plumbing is in compliance with state of Iowa Plumbing Code.

The contractor will not start any work unless the application and permit fee has been submitted and approved by Lee County Health Department Environmental Staff. A permit must be issued prior to work commencing in accordance with Iowa DNR Code Chapter 69 and Lee County Ordinance or the contractor will be charged a penalty fee as stated on BOH approved policy.

The contractor is responsible for installing the system in compliance with the Iowa Code 567-69.1 (455B) and applicable county ordinances. The system must also be installed in compliance with manufacturer's specifications for the components used by the contractor. A final inspection by Lee County Health Department Environmental Staff must be performed before the system is allowed to be covered. If the owner/contractor wishes to cover any portion of a system for any reason, Lee County Health Department Environmental Staff must be contacted and permission given prior to backfilling and only to the extent allowed. If approval of the constructed system is withheld at time of final inspection, the system may not be covered or placed in service until it is brought within code requirements and approved after re-inspection.

Lee County Health Department Environmental Staff will make up to two (2) on-site inspections per installation to assure compliance with Chapter 69 and Lee County Ordinances. Additional visits may be deemed necessary by the Environmental Specialist. The inspections will be done at the discretion of the Environmental Staff.

An on-site wastewater treatment system site map drawing will be completed by the contractor. After work is completed, the original permit, site drawing, and recommendations for maintaining an on-site wastewater treatment system will be mailed to the landowner.

Failure to comply with this policy may result in the permit not being approved. A system may not be modified/alterd after construction without notifying Lee County Health Department Environmental Staff and obtaining applicable permits.

In addition, failure of the owner/contractor to comply with the above and any signed variances or Iowa Department of Natural Resource Time of Transfer Delay of Construction/Demolition Binding Agreements will be referred to the Lee County Attorney's Office for enforcement. *Violations are currently classified as misdemeanors by Iowa Code.*

I have read this policy and agree to comply with the policy's provisions.

Owner/Applicant Signature: _____ Date: _____