



Lee County Health Department
Touching the Community with Care

PUBLIC MEETING -- CITIZENS WELCOME TO ATTEND
 Vision and hearing assistance available upon request
 Contact Title VI Administrator 319-372-8200

MEETING AGENDA FOR January 9, 2025

Lee County Board of Health Meeting

January 9, 2025 3:30 pm

Lee County Health Department
 #3 John Bennett Drive, Fort Madison, Iowa 52627
 Contact: Michele Ross, Administrator 319-372-5225
mross@leecountyhd.org

Assessment

Essential Service 1: Assess and monitor population health
 Essential Service 2: Investigate, diagnose, and address health hazards and root causes

Agenda Item #	Topic of Discussion	Handouts	Action Needed
1	Review/approval of agenda	Agenda	Yes
2	Review/approval of meeting minutes from December 5, 2024	Minutes	Yes
3	Approval of Expenditures	Expense report	Yes
4	Financial Report	Finance report	Yes

Policy Development

Essential Service 3: Communicate effectively to inform and educate
 Essential Service 4: Strengthen, support, and mobilize communities and partnerships
 Essential Service 5: Create, champion, and implement policies, plans, and laws
 Essential Service 6: Utilize legal and regulatory actions

Agenda Item #	Topic of Discussion	Handout	Action needed
5	Welcome/Introduction to new BOH member and BOS liaison	Yes	Yes
6	Discuss possible BOH appointment of Public Health Medical Director	No	Yes
7	Annual Election of Chair, Vice Chair	No	Yes
8	Annual designation of the following: <ul style="list-style-type: none"> • Lee County Health Department as the local public health entity to provide public health services on behalf of and within the jurisdictions served by Lee County Board of Health • LCHD Administrator as Board Authorized Signatory • Annual adoption of Lee County Health Department's Policies and Procedures including the annual NIMS compliance Statement, HIPAA and applicable LCHD and Lee County Employment Policies and Procedures 	No	Yes
9	Environmental Health Reports-Private Well Grant Review; septic system agreement update (Wever Property) and possible Tertiary Waiver approval	Yes	Yes
10	Consider approval of Lee County Health Department's FY26 proposed Budget (July 1, 2025 to June 30, 2026)	Packet to be provided	Yes

Assurance

Essential Service 7: Enable equitable access
Essential Service 8: Build a diverse and skilled workforce
Essential Service 9: Improve and innovate through evaluation, research, and quality improvement
Essential Service 10: Build and maintain a strong organizational infrastructure for public health

Agenda Item #	Topic of Discussion	Handout	Action needed
11	Staff Changes		
12	Workforce Report	Yes	Yes
13	Home Care and Hospice Program Data Report		
14	Other	No	No
15	Next Meeting Date/Adjournment	No	No